CHAUCER COURT

1019 SW 10th Avenue • Portland, OR 97205-2406 Phone 503.224.3559 • Fax 503.223.4666 TDD 711.ORE.RELAY

Thank you for your interest in housing with Chaucer Court Apartments. Chaucer Court offers spacious recently-renovated units in Portland's grand historic Odd Fellows Lodge in the heart of downtown Portland. We are located on the Portland Streetcar line and within easy walking distance of many services and amenities.

Housing at this property is reserved for people 62 or older. Additionally, ten percent of the units are set aside for disabled/handicapped individuals. All apartments at Chaucer Court offer HUD Section Eight income-based rental assistance for those who qualify. However there are also maximum income restrictions based on the Section 42, LIHTC (tax credit) program. There are also restrictions based on student status. Smoking is not allowed anywhere on the premises.

Enclosed is our application packet. Before applying please review the Criteria for Residency carefully. All applications submitted will be placed on a waiting list based on the date and time they were received. Incomplete applications will be returned to the applicant for completion. In addition to your application we require acceptable documentation for the following: proof of age, U.S. naturalization, U.S. citizenship or eligible immigration status. We require some form of photo identification. These items will be photocopied and retained as part of the application.

To remain on the waiting list it is your responsibility to inform the office of any changes in your contact information. Periodically the office will update the waiting list by sending out a "continued interest letter." If you receive a letter from us, you must respond to this letter or your name will be removed from the waiting list.

The application process is somewhat involved and detailed. Please take your time with it and be thorough. If you have any questions or need assistance do not hesitate to contact the office.

We look for to helping you in your efforts to find new housing.

Best regards,

Dave McCabe Administrator

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Enclosure



